

Health Partner Credentialing and Onboarding with CareSource

Thank you for your interest and commitment to improving our members' health care and well-being. Your dedication to our members helps us strengthen our network, giving our members the highest quality of care.



How to Become a CareSource Health Partner:

Complete the online New Health Partner Contract Form located on the “Plan Participation” page within the Providers section of **CareSource.com**. Make sure that all CAQH applications are up to date and accurate.

Please also include the following documents:

- Drug Enforcement Administration (DEA) Certificate
- Malpractice Insurance Face Sheet
- Clinical Laboratory Improvement Awards (CLIA) Certificate (if applicable)
- Standard Care Agreement (if an Advance Practice Nurse)
- Supervisory Agreement (if a Physician Assistant)

CareSource addresses Onboarding within 24 hours or less.

CareSource is a participating organization with CAQH. Please ensure that we have access to your health partner application prior to submitting an NPI number as referenced.

1. Logging onto CAQH using your account information
2. Selecting the “Authorization” tab
3. Making sure CareSource is listed as an authorized Health Plan (if not, please check the “Authorized” box to add)

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Partners in Credentialing:

As an active partner in the Credentialing or Re-Credentialing process, you have the following rights as a provider:

- The right to review information submitted to support your Credentialing application that is not protected by law
- The right to correct erroneous information submitted by another party for use in the Credentialing process
- The right to be informed of the status of your Credentialing or Re-Credentialing application upon request

When a discrepancy is identified between the information that you submitted and the information obtained during the verifications process, our Credentialing Department will notify you for explanation and/or correction.

How to Check Your Credentialing Status:

For more information, please call Health Partner Services and follow the telephone prompts to reach the Credentialing Department.



CareSource.com