

## Provider Clinical/Claim Appeal Form

**Please note the following to avoid delays in processing clinical/claim appeals:**

Include supporting documentation • Incomplete submission will be returned for additional information • Applicable timely filing limits apply

**Please indicate the following patient information:**

Member Name _____  Member ID Number _____	Date of Service _____  Code/Service Not Covered _____  Place of Service _____
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**Please indicate the following provider information:**

Provider Name _____	CareSource Provider ID _____
Provider NPI Number _____	Claim Number _____
Provider Telephone Number (____) _____	Requestor Name _____

**Select the most appropriate request:**

**Include required documentation:**

☐ **Claim Appeal** — An adverse decision regarding payment for a submitted claim or a denied claim for services rendered to a CareSource member.

- **Appeal form**
- **Supporting documentation**
- **Original remittance advice**

The provider has 30 calendar days from the adverse action, denial of payment, remittance advice or initial review determination to submit the appeal request.

☐ **Appeal on a Member's Behalf** — The provider may request an appeal of an adverse benefit determination on a member's behalf with the member's written consent.

- **Appeal form**
- **Records supporting medical necessity**
- **Original remittance advice**
- **Member written consent for appeal**

The provider has 60 calendar days from the date on the member's adverse benefit notice. Member written consent is required.

☐ **Corrected Claim** — Any correction of the date of service, procedure/diagnosis code, incorrect unit count, location code and/or modifier to a previously processed claim.

Resubmit the entire claim with updated information as a **Corrected Claim**. If you disagree with the amount paid on a claim line, you will need to submit an appeal.

**Please send Corrected Claims to:**



CareSource  
ATTN: Claims Dept.  
P.O. Box 803  
Dayton, OH 45401

**Reason for appeal request:**

**Mail or fax all information to:**

CareSource Attn: Health Partner Appeals - Georgia P.O. Box 2008 Dayton, OH 45401-2008	CareSource Attn: Health Partner Appeals - Georgia P.O. Box 2008 Dayton, OH 45401-2008	Provider Claim Appeals Coordinator Fax Number: 937-531-2398
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