



# PROVIDER PORTAL SOLUTIONS

## Tools You Need to Save You Time

At CareSource, we make it easier for you to do business with us – 24 hours a day, seven days a week with our free, secure Provider Portal.

### Time-Saving Benefits of the Provider Portal:

- **Member Eligibility & Termination** – Multiple member eligibility look-up for up to 24 months and member termination, if applicable
- **Claims Information** – Check claim status, submit claims and necessary attachments, submit and check status of claim disputes and appeals
- **Coordination of Benefits** – Confirm coordination of benefits for patients
- **Payment History** – Search for payments by check number or claim number
- **Explanation of Payment** – Access from the secure portal with the option to print
- **Prior Authorization** – Medical inpatient/outpatient, specialty pharmacy, and prior authorization warning messages to verify accuracy
- **Care Treatment Plans** – You can now access care plans online through the Provider Portal to easily provide input into your patients' care plans and consult with care managers
- **Care Management Referrals** – Automated care management forms for efficient enrollment
- **Member Profile** – Comprehensive view of patient medical/pharmacy utilization
- **Clinical Practice Registry** – Innovative online tool showing health partners when members are in need of tests or services; filter data to show preventive health opportunities
- **Resources** – Access training modules that help navigate portal functionalities

### Easy to Access

Accessing our Provider Portal is free, secure, and easy to use.

- Visit **CareSource.com** and click **Login** > **Provider** at the top right corner. Select the Georgia portal.
- Enter your username and password and click **Login**.

Four easy steps to register for the portal:

- 1 ▶ Click “**Sign Up**” to establish your account by creating your username and password.
- 2 ▶ For added security, set up the multifactor authentication.
- 3 ▶ To connect your account, you will need your Provider Name, Tax ID, CareSource Provider ID and your Zip Code.
- 4 ▶ Review and accept the Agreement.