



# NETWORK *Notification*

**Notice Date:** June 4, 2026  
**To:** HAP CareSource™ Medicaid and Hap CareSource™ MI Coordinated Health (HMO-DSNP) Providers  
**From:** HAP CareSource  
**Subject:** Update to High Dollar Claims

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HAP CareSource is committed to processing your claims as efficiently as possible. To help avoid delays, please include the required itemized bill cover sheet when submitting high dollar claims (billed charges over \$500,000.00) or claims qualifying for itemized bill review.

## When to Submit an Itemized Bill

Please complete and attach the **Itemized Bill Cover Sheet** when submitting:

- High dollar claims with billed charges over \$500,000
- Claims identified for itemized bill review

Itemized bills are also required for but not limited to:

- Diagnosis-related group (DRG) claims and outliers
- Outpatient grouper pricing
- Percent-of-charge contracts with billed charges over \$25,000.

You can find this cover sheet on **HAPCareSource.com** under the [Forms](#) or [Claims](#) pages. This is required for us to process the request.

## Why This Matters

Submitting complete itemized billing documentation helps us review and process your claim more quickly and accurately. Missing documentation may delay processing or result in a denial. If a review determines that billed services are not supported, adjustments to payment may be made. You will be notified in advance of any recovery.

## Submission Instructions

- Complete **Section 1** of the cover sheet at the time of submission.
- Please type the form to ensure clarity.
- Submit the cover sheet and itemized bill via:
  - **Email:** [ClaimsItemizedBill@CareSource.com](mailto:ClaimsItemizedBill@CareSource.com) or
  - **Fax:** 1-937-396-3173 or toll free at 1-844-794-1579.
- The size of the file is limited to 12 MB. Large files can be sent in multiple emails or fax submissions. Please fill out **Section 2** accordingly.
- Use the cover sheet when submitting itemized bills for both new and corrected claims.

**Note:** If you receive a request from a vendor (e.g., Optum or 6 Degrees Health), please submit the itemized bill directly to the vendor using the contact information provided in their request.

**Questions?**

If you have questions, we are here to help. Please contact Provider Services at the applicable phone number below:

- **HAP CareSource (Medicaid):** 1-833-230-2102
- **HAP CareSource MI Coordinated Health:** 1-833-230-2159

We can be reached Monday through Friday, 8 a.m. to 6 p.m. Eastern Time.

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