



## ***Network Notification***

**Date:** March 25, 2016  
**To:** MyCare Ohio Health Partners  
**From:** CareSource®  
**Subject:** Patient Liability Reconciliation Spreadsheets

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The email address to submit Patient Liability Reconciliation Spreadsheets and all supporting documentation is [MyCarePL@caresource.com](mailto:MyCarePL@caresource.com). Please ensure your records reflect this email address to ensure prompt processing. This change of email address went into effect August of last year.

The Patient/Client Liability Reconciliation spreadsheet is used to report patient/client liability errors or discrepancies for claims paid by MyCare Ohio health plans.

Supporting documentation may include determinations made by the County Department of Job and Family Services (CDJFS), such as the 9401, for patient liability obligations, lump sum amounts, and Restricted Medicaid Coverage Period (RMCP) information.

Thank you for your attention.

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